



## MOVE OUT CLEANING CHECKLIST

Date: \_\_\_\_\_ Suite: \_\_\_\_\_

All of the following cleaning steps must be completed prior to your move out date. The tenants(s) will be charged for any required cleaning and any damages that are indicated on the Accommodation Inspection Report. Cleaning, carpet cleaning and damages are not considered NORMAL WEAR and TEAR. Any cleaning and/or repair costs will be deducted from the Security Deposit.

All Carpets are to be ***professionally cleaned and a receipt of steam cleaning must be provided*** at the time of the Move-Out Inspection is being done. If a pet has been in the suite, the carpets must steam cleaned and deodorized. Steam cleaning charge and deodorizing (*if applicable*) will be deducted from the Security Deposit if no receipt has been provided.

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**CLEANING CHECKLIST**  
Do Not Discard

<b><u>Kitchen</u></b>	<b><u>Done</u></b>	<b><u>General Cleaning</u></b>	<b><u>Done</u></b>
Cupboards – clean inside/out & top	_____	Wash all windows inside/out	_____
Clean counter tops	_____	Clean all baseboards	_____
Clean sink	_____	Clean heat registers	_____
Wash floors	_____	Clean all walls	_____
Clean under & inside fridge/stove	_____	Clean closet shelves & rods	_____
Clean top of stove/sides	_____	Clean all window tracks	_____
Clean wall behind stove	_____	Clean tops of all doors	_____
Clean wall behind fridge	_____	Clean suite entranceway door/sides	_____
Replace burnt bulbs	_____	Remove and clean all plug-in covers	_____
Clean fridge door seals	_____	Clean all light switches	_____
Clean back of fridge	_____	Remove all garbage from suite	_____
Clean fridge racks	_____	Remove and clean all light fixtures	_____
Clean fridge trays/butter dishes etc.	_____	Remove cover from register & vacuum	_____
Clean oven racks/burner pans/door	_____	Steam clean all carpet	_____
		Deodorize carpets (with pets)	_____

<b><u>Bathroom</u></b>	<b><u>Done</u></b>
Clean shower tiles	_____
Clean inside/sides of tub	_____
Clean bathroom fixtures	_____
Clean light fixture	_____
Clean ceiling	_____
Clean vanity/sink	_____
Clean toilet	_____
Clean all walls	_____
Clean shower/towel rods	_____
Wash floors	_____
Clean vanity cabinet inside/out	_____

Please use this cleaning list to check off your cleaning as they are done. **This is for your benefit.** I will request this list when I do the inspection and will re-check all areas on this list.

Those who refuse to sign the out report, I will mark on the out report **“Refuse to sign”**